

EVERETT SCHOOL DISTRICT NO. 2
SNOHOMISH COUNTY, WASHINGTON
RESOLUTION NO. 1242

Establishment of an Interagency Agreement with Washington Student
Achievement Council for GEAR UP Program

WHEREAS, Everett School District No. 2, Snohomish County, Washington, is a first-class school district duly organized and existing under and by virtue of the Constitution and the laws of the state of Washington; and

WHEREAS, it is the intent of the Board of Directors of Everett School District No. 2 to provide appropriate programs which will meet the needs of the district; and

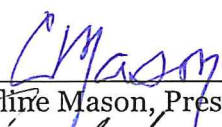
WHEREAS, it is desired to utilize to the best advantage existing programs, services, and facilities thereby eliminating unnecessary duplications; and

WHEREAS, in so doing, at times it becomes necessary to share programs, services, and facilities on an intergovernmental cooperative basis with other districts/agencies;

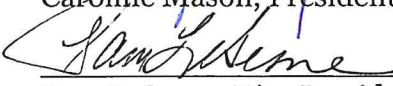
NOW, THEREFORE, BE IT RESOLVED, that the administration be authorized to develop such interagency agreements with the Washington Student Achievement Council and shall implement such programs subject to the final approval of the superintendent or his/her designee.

Adopted by the Board of Directors of Everett School District No. 2, Snohomish County, Washington, at a regular meeting thereof, held on August 25, 2020.

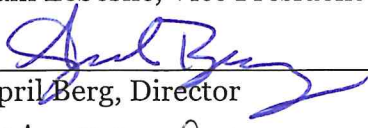
EVERETT SCHOOL DISTRICT NO. 2
Snohomish County, Washington



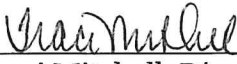
Caroline Mason, President



Pam LeSesne, Vice President



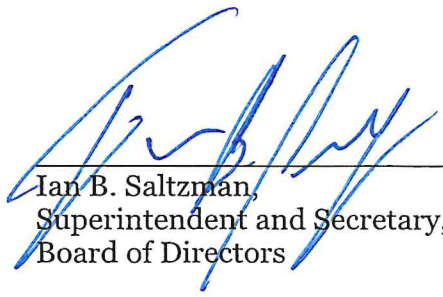
April Berg, Director



Traci Mitchell, Director



Andrew Nicholls, Director



Ian B. Saltzman,
Superintendent and Secretary,
Board of Directors

**INTERAGENCY AGREEMENT
BETWEEN
THE STATE OF WASHINGTON
WASHINGTON STUDENT ACHIEVEMENT COUNCIL
AND
THE EVERETT PUBLIC SCHOOLS**

THIS AGREEMENT is made and entered into by and between the Washington Student Achievement Council, hereinafter referred to as the "WSAC," and the Everett Public Schools hereinafter referred to as the "School District." This agreement represents a sub-award from WSAC under award number P334S170009.

IT IS THE PURPOSE OF THIS AGREEMENT to provide services to students and their families enrolled in the School District as outlined in Exhibit A, Statement of Work, of this contract.

THEREFORE, IT IS MUTUALLY AGREED THAT:

STATEMENT OF WORK

The School District shall furnish the necessary personnel, equipment, material(s) and/or service(s) and otherwise do all things necessary for or incidental to the performance of the work set forth in Exhibit A, Statement of Work, attached hereto and incorporated herein.

PERIOD OF PERFORMANCE

Subject to its other provisions, the period of performance of this Agreement shall commence on September 1, 2020 and be completed on August 31, 2021, unless terminated sooner as provided herein.

PAYMENT

Compensation for the work provided in accordance with this Agreement has been established under the terms of RCW 39.34.130. The parties have determined that the cost of accomplishing the work herein will not exceed **\$208,800** (Two hundred eight thousand eight hundred dollars). Payment for satisfactory performance of the work shall not exceed this amount unless the parties mutually agree to a higher amount. The school district shall receive compensation for travel expenses at current State travel reimbursement rates. To receive reimbursement, the school district must provide a detailed breakdown of authorized expenses, identifying what was expended and when. Compensation for service(s) shall be based as set forth in accordance with the Work Plan and Budget in Exhibit B, attached hereto and incorporated herein.

Districts are required to contribute in-kind or cash match equal to fifty percent (50%) of the total grant funds received. For **\$208,800**, the match requirement is **\$104,400**. The match rate is subject to change based on total collection accumulation over the grant cycle.

BILLING PROCEDURE

The School District shall **submit A19 invoices and in-kind match documentation by the 25th of the calendar month** following the month in which the expenditures were paid by the School District. Payment to the School District for approved and completed work will be made by warrant or account transfer by the WSAC within 30 days of receipt of the complete and correct invoice. Upon expiration

of the Interagency Agreement, any claim for payment not already made shall be submitted within 60 days after the expiration date or payment will not be made. For complete instructions for the reimbursement process and expenditure guidance, see <http://gearup.wa.gov/grant-managers>.

DISALLOWED COSTS

The School District is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its Subcontractor.

RECORDS MAINTENANCE

The parties to this Agreement shall each maintain books, records, documents, and other evidence that sufficiently and properly reflects all direct and indirect costs expended by either party in the performance of the service(s) described herein. These records shall be subject to inspection, review, or audit by: Personnel of either party, other personnel duly authorized by either party, the Office of the State Auditor, and federal officials so authorized by law. All books, records, documents, and other material relevant to this Agreement will be retained for six years after expiration, and the Office of the State Auditor, federal auditors, and any persons duly authorized by the parties shall have full access to, and the right to examine, any of these materials during this period.

Records and other documents, in any medium, furnished by one party to this agreement to the other party, will remain the property of the furnishing party, unless otherwise agreed. The receiving party will not disclose or make available this material to any third parties without first giving notice to the furnishing party and giving it a reasonable opportunity to respond. Each party will utilize reasonable security procedures and protections to ensure that records and documents provided by the other party are not erroneously disclosed to third parties.

RIGHTS IN DATA

Unless otherwise provided, data which originates from this Agreement shall be "works for hire" as defined by the U.S. Copyright Act of 1976 and shall be owned by the WSAC. Data shall include, but not be limited to, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. Ownership includes the right to copyright, patent, register, and transfer these rights.

DATA SHARING AGREEMENT

As a member of the multi-state GEAR UP College and Career Readiness Evaluation Consortium, Washington State GEAR UP will share GEAR UP student level data with the National Student Clearinghouse (NSC) for research and evaluation purposes. Procedures used in this work will be governed by FERPA and all applicable state laws. The Washington Student Achievement Council is a state education authority and adheres to the Federal Family Educational Rights and Privacy Act (FERPA) and in particular 34 CFR 99.31. For the limited purposes of this project, the Washington Student Achievement Council designates the NSC as its authorized representative for the purpose of assisting with this research and evaluation project. The data will be protected as confidential information and redisclosure by NSC will be prohibited, per RCW 50.13. Information will be transferred in a secure file transfer process and will include: state student identification number, last name, first name, middle initial, GEAR UP entry date, anticipated graduation year, actual graduation year, date of birth, gender, ethnicity, race, grade level, graduation status, grade point average and enrollment status. Washington's data will remain the property of Washington State GEAR UP and will not be accessed by or shared with any other entity. The State Memorandum of Understanding with NSC is available upon request.

INDEPENDENT CAPACITY

The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

AGREEMENT ALTERATIONS AND AMENDMENTS

This Agreement may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

TERMINATION

Either party may terminate this Agreement upon 30 days' prior written notification to the other party. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

TERMINATION FOR CAUSE

If, for any cause, either party does not fulfill in a timely and proper manner its obligations under this Agreement, or if either party violates any of these terms and conditions, the aggrieved party will give the other party written notice of such failure or violation. The responsible party will be given the opportunity to correct the violation or failure within 15 working days. If failure or violation is not corrected, this Agreement may be terminated immediately by written notice of the aggrieved party to the other.

DISPUTES

In the event that a dispute arises under this Agreement, it shall be determined by a Dispute Board in the following manner: Each party to this Agreement shall appoint one member to the Dispute Board. The members so appointed shall jointly appoint an additional member to the Dispute Board. The Dispute Board shall review the facts, agreement terms, and applicable statutes and rules and make a determination of the dispute. The determination of the Dispute Board shall be final and binding on the parties hereto. As an alternative to this process, either of the parties may request intervention by the Governor, as provided by RCW 43.17.330, in which event the Governor's process will control.

GOVERNANCE

This Agreement is entered into pursuant to and under the authority granted by the laws of the State of Washington and any applicable federal laws. The provisions of this Agreement shall be construed to conform to those laws.

In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

- a. Applicable state and federal statutes and rules.
- b. Statement of work.
- c. Any other provisions of the agreement, including materials incorporated by reference.

ASSIGNMENT

The work to be provided under this Agreement, and any claim arising thereunder, is not assignable or delegable by either party in whole or in part, without the express prior written consent of the other party, which consent shall not be unreasonably withheld.

WAIVER

A failure by either party to exercise its rights under this Agreement shall not preclude that party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Agreement unless stated to be such in a writing signed by an authorized representative of the party and attached to the original Agreement.

SEVERABILITY

If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this agreement, and to this end the provisions of this Agreement are declared to be severable.

ALL WRITINGS CONTAINED HEREIN

This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

CONTRACT MANAGEMENT

The program manager for each of the parties shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this Agreement.

The Program Manager for the Washington Student Achievement Council is:

Marcie Mills Sample
Washington GEAR UP Program
917 Lakeridge Way SW
PO Box 43430
Olympia, WA 98504-3430
(360) 753-7788

The Program Manager for the School District is:

Dr. Ian Saltzman
Everett Public Schools
3900 Broadway
PO Box 2098
Everett, WA 98201
(425) 385-4000

IN WITNESS WHEREOF, the parties have executed this Agreement.

State of Washington
Everett School District

Signature

Title

Date

Superintendent

8/25/20

State of Washington
Washington Student Achievement Council

Signature

Marcie Mills Sample
Associate Director, College Access & Support

Date

7.24.2020

APPROVED AS TO FORM:

ATTORNEY GENERAL'S OFFICE

EXHIBIT A

STATEMENT OF WORK

GEAR UP partner school districts and schools agree to provide services as described below.

Note: These are the school and district contractual obligations and must be met in order to remain in good standing as a grantee.

1. Activities as described below shall be provided to eligible students:
 - a. Cohort model schools will provide GEAR UP services to all students in the Class of 2023.
 - b. Priority model schools will provide GEAR UP services to low income students, as determined by free/reduced meal eligibility, TANF recipient, foster care, or other established method.
 - c. Other students may participate in GEAR UP activities under the following conditions:
 - i. There is no additional cost; or
 - ii. Costs for other students are paid by another source.
2. Ensure that students have access to appropriate program activities. Activities shall supplement but not supplant what the school already provides. Program activities will:
 - a. Provide information regarding financial aid;
 - b. Encourage student enrollment in rigorous and challenging curricula and coursework in order to reduce the need for remedial coursework at the postsecondary level; and
 - c. Improve the number of students who:
 - i. obtain a secondary school diploma; and
 - ii. complete applications for and enroll in a program of postsecondary education.
3. At a minimum, GEAR UP programs must provide the following activities to eligible students. These services may be provided by GEAR UP staff, other school staff, community volunteers, or other qualified volunteers.
 - a. Supportive services, including tutoring and homework assistance.
 - b. Comprehensive mentoring.
 - c. Financial aid counseling and advising.
 - d. Counseling and advising, academic planning, and career counseling.

Student Activities

1. Provide a program orientation to all GEAR UP students by October 31 of each year to ensure that they understand the program and the opportunities available to them.
2. National GEAR UP Week is in September. You are required to hold at least one event during this week. You are encouraged to conduct your student and family orientations during this time, or provide another "kick-off" event to celebrate GEAR UP. Washington State GEAR UP will provide additional information/materials at:
<http://gearup.wa.gov/about/impact/national-gear-week>.
3. Provide services that support all students in achieving the Washington GEAR UP Performance Measures, with GEAR UP funding or other resources. The performance measures include:
 - a. Increase academic performance and preparation for postsecondary education.
 - o Percent of students passing Pre-Algebra by end of 8th grade.
 - o Percent of students passing Algebra I by end of 9th grade.

- Percent of students completing two years of math beyond Algebra.
- Percent of students meeting college-ready benchmark on a standardized assessment (Smarter Balanced Assessment, PSAT, ASPIRE, ACT, SAT, or other recognized pre-college assessment).
- Percent of students who are on track to apply for college as measured by the completion of the SAT or ACT by the end of 11th grade.
- Percent of students participating in rigorous coursework (AP, IB, College in the High School, Running Start)
- Percent of students with a 3.0 GPA or better by the end of 11th grade.
- b. Increase the rate of high school graduation and enrollment in postsecondary education. Performance measures include:
 - Percent of students on track for graduation at the end of each school year.
 - Percent of students graduating on time.
 - Percent of students enrolled in postsecondary institution following graduation.
 - Percent of students placing into college-level math and English coursework.
 - Percent of current GEAR UP students and former GEAR UP students enrolled in college who are on track to graduate college
- c. Increase students' and their families' knowledge of postsecondary education options, preparation, and financing. Performance measure include:
 - Percent of students who have knowledge of, and demonstrate, necessary academic preparation for college.
 - Percent of parents' activity engaged in activities associated with assisting students in their academic preparation for college.
 - Percent of families who complete the FAFSA or WASFA.
 - Percent of students who complete three or more college applications.
- 4. Use WA-GU created and/or provided print and electronic resources when working with students. Resources may include Getting Ready for Campus Visits, College Knowledge Family Newsletters, National GEAR UP Week Toolkit, and other college awareness and access materials. Resources are available here:
<http://www.gearup.wa.gov/resources/washington-state-gear-resources>
- 5. By the end of the 8th grade, provide all students with a 21st Century Scholar Certificate as provided by the WSAC-Washington State GEAR UP.
- 6. Schools may provide summer opportunities to support grade level transition, academic readiness, and credit retrieval. Summer activities may include educational field trips to prepare students for careers and college, and college campus visits.

Family Activities

1. Provide a program orientation to families by October 31 of each year to ensure that they understand the program and the opportunities available to their students.
2. Provide a minimum of three (3) workshops per year to help families understand how to prepare for careers and college, including high school graduation requirements, college entrance requirements, financial aid, scholarships, and financial literacy.
3. Use WSAC – Washington State GEAR UP created and/or provided print and electronic resources when working with families. Resources are available here:
<http://www.gearup.wa.gov/resources/washington-state-gear-resources>.

Staff Activities

1. Provide a program orientation and match training to all building staff by October 31 of each year to ensure that they understand the program and the opportunities available to them. The

match training must include what is allowable as match and how to document match accurately using GEAR UP forms A training outline is provided here: <https://gearup.wa.gov/file/gear-match-training-outline>

2. Make GEAR UP sponsored professional development available to all appropriate staff at both the middle and high school levels, which includes:
 - a. GEAR UP West Conference.
 - b. Winter GEAR UP Professional Development Workshop.
 - c. Spring GEAR UP Annual Planning Meeting.
 - d. Summer Kick-Off and Training Workshop.

Advisory Committee

1. Establish an advisory committee and convene once per year to provide guidance and build community acceptance and support of GEAR UP, and create a college-going culture within the school and community.
2. Committee members shall include one or more representatives from the following groups: school administrators, teachers, counselors, students, parents/families, and business and non-profit partners.
3. Agendas and meeting minutes from these meetings must be kept on file and available for site visits. Submit meeting agendas and minutes to WSAC via the portal.
4. Provide a roster of Advisory Committee members to WSAC via the portal by December 1 of each year.

Project Administration

1. Submit an annual work plan and budget to be approved by WSAC – Washington State GEAR UP by the annual deadline for sub awards.
2. Provide adequate staffing to fulfill the obligations of the sub award. Staffing needs are based on the number of students to be served in the school(s) and must be pre-approved by WSAC-Washington State GEAR UP.
3. Hire, train and supervise GEAR UP staff. GEAR UP staff must meet minimum qualifications for the position, including a bachelor's degree or higher, previous experience working with similar populations, including low-income, first generation and minority students and families, a working knowledge of high school graduation requirements and postsecondary options, and financial aid. Staff must have the skills to lead and implement a program, the knowledge of school culture, and the ability to collect data and submit detailed reports, including budget and expenditure documentation. Positions titles may include GEAR UP Coordinator, GEAR UP Graduation Specialist, or similar.
4. Establish a GEAR UP team that includes at least one district administrator, at least one building administrator, school counselor(s), all GEAR UP paid staff, and other school staff such as class advisors. Teams shall meet at least monthly to ensure that the work plan is followed.
5. Attend or participate in GEAR UP sponsored professional development:
 - a. All staff paid with GEAR UP funds are required to attend all GEAR UP sponsored training and professional development workshops and webinars, including the annual GEAR UP West Conference.
 - b. At least one building or district administrator, or a qualified designee is required to attend the annual GEAR UP West Conference (October) and the Spring planning workshop.
6. Provide adequate classroom and office space, furniture, and equipment for the program that is accessible by all students.

7. Provide appropriate level of supervisory, administrative, clerical, and fiscal support.
8. Document and submit all GEAR UP Expenses and Match:
 - a. GEAR UP expenditures must be submitted during the week of the 25th of each month for reimbursement. Schools must maintain proper cost accounting records for all reimbursed expenses. Follow WSAC-Washington State GEAR UP instructions on submitting reimbursement requests, as provided in the GEAR UP Coordinator Manual.
 - b. Districts are required to contribute in-kind or cash match equal to 50% of the total grant funds received. Match documentation must be submitted by the week of the 25th of each month, including a summary of all match collected and the backup documentation from each contributor or source. NOTE: The match rate is subject to change based on total collection accumulation over the grant cycle.
9. Track student, family, and staff participation in GEAR UP sponsored activities using program sign-in sheets. Activity and participation data will be entered electronically at least weekly into the WSAC-Washington State GEAR UP portal/database.
10. When requested, administer and collect student and parent surveys and meet minimum return rates.
11. The principal and GEAR UP staff are required to participate in annual site visits with WSAC-Washington State GEAR UP staff and/or the external evaluators to ensure program compliance and effectiveness.

EXHIBIT B

WORK PLAN AND BUDGET

The work plan and budget are attached at the end of this contract.

EXHIBIT C

CONDITIONS FOR THE ADMINISTRATION OF FEDERAL GRANTS

1. ADMINISTRATIVE REQUIREMENTS

As stated in the General Provisions of this contract, the Contractor shall maintain current and accurate books, records, documents, and other materials that are relevant to the provision of goods and services under this contract, and adequate to document the nature and scope of goods and services provided. For federal funds spent under this contract, the Contractor further agrees to comply with the Administrative Requirements of U.S. Office of Management and Budget (OMB) Circular A-102 or A-110 (now CFR, Part 215), as adopted by the federal agency providing the funds.

Type of Contracting Organization	U.S. Office of Management and Budget (OMB) Circular or Other Regulations	As Adopted by the U.S. Department of Education
State and Local Governments (including School Districts) and Federally-Recognized Indian Tribal Governments	Circular A-102 "Common Rule"	ED General Administrative Regulations (EDGAR) contained in the Code of Federal Regulations at 34 CFR 80
Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations	2 CFR, Part 215 (also known as A-110)	ED General Administrative Regulations (EDGAR) contained in the Code of Federal Regulations at 34 CFR 74

2. COST PRINCIPLES

The WSAC will reimburse the Contractor for direct costs and indirect costs incurred in the performance of this contract, provided that:

- The total of such costs does not exceed the funding level established in the General Provisions and Exhibit C (Budget) of this contract.
- Such costs are allowable by terms of this contract.
- Costs are allowable under the federal statute of the Higher Education Act of 1965, as amended, Title IV, Part A, Subpart 2, Chapter 2, 20 U.S.C 1070a-21—1070a-28, any non-regulatory guidance and regulations as subsequently promulgated by the U.S. Department of Education.
- Such costs are incurred in accordance with the Contractor's established policy and procedure.
- The applicable federal cost principles are followed given the type of organization, as follows:

Type of Contracting Organization	U.S. Office of Management and Budget (OMB) Circular or Other Regulations
Educational Institutions	2 CFR, Part 220 (also known as circular A-21)
State and Local Governments (including School Districts)	2 CFR, Part 225 (also known as circular A-87)
Non-Profit Organizations	2 CFR, Part 230 (also known as circular A-122)
Commercial Firms and Non-Profit Organizations exempt from A-122	Subpart 31.2 of the Federal Acquisition Regulations

3. OTHER FEDERAL COMPLIANCE REQUIREMENTS

The Contractor agrees to comply with federal non-procurement, suspension and debarment, drug-free workplace, and anti-lobbying requirements as regulated in the U.S. Department of Education's General Administrative Requirements at 34 CFR 82, 84, 85 and 86. The contractor further agrees to sign and return to the WSAC a fully executed copy of the attached *Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions*.

4. AUDIT REQUIREMENTS

Under the Single Audit Act, entities expending \$500,000 or more in federal funds in a fiscal year are required to have an audit performed in accordance with the provisions of OMB Circular A-133. The WSAC, as a primary recipient of federal funds, must ensure its sub-recipients obtain audits as required and act on certain types of issues reported in these audits. To meet its obligations, the WSAC requires the following:

If the Contractor expended \$500,000 or more in federal funds in either or both of its two most recent preceding fiscal years, the Contractor shall:

- a. Provide a copy of the audit report for the oldest preceding fiscal year prior to execution of the contract.
- b. Provide a copy of the audit report for the most recent preceding fiscal year within 30 days of issuance of the report.

If the Contractor has not expended \$500,000 in federal funds in either of its two most recent fiscal years, the Contractor shall disclose all federal awards for its current fiscal year to the WSAC. Such disclosure shall include:

- a) Known federal awards, including the name of the Federal agency, CFDA title and number, the source of the funds if passed through another entity, federal dollars awarded, and federal dollars expended to date.
- b) Awards for which the Contractor has applied, including the name of the federal agency, CFDA title and number, the source of the funds if passed through another entity, and federal dollars requested.

If the Contractor expends \$500,000 or more in federal funds during any fiscal year under this agreement, the Contractor shall provide a copy of the report within 30 days of issuance of the report.

For Contractors that are included in Washington's Statewide Single Audit, the WSAC reserves the right to waive the requirement for the Contractor to provide copies of audit reports.

The WSAC reserves the right to arrange for or require an audit of this contract whether or not the Contractor expended \$500,000 or more in total federal funds in its fiscal year.

5. RESOLUTION OF AUDIT FINDINGS

In the event the audit report contains audit findings related to the monies provided under this agreement:

The Contractor shall:

- a. Prepare a corrective action plan to submit with the audit report.
- b. If findings from a prior report have been resolved or continue to be in the process of resolution, prepare a Summary Status of Prior Findings to submit with the audit report.
- c. Take timely and appropriate corrective action – corrective action should be initiated within six months after the receipt of the audit report and proceed as rapidly as possible.

The WSAC shall:

- a. Issue a management decision on audit findings within six months after the receipt of the Contractor's audit report, including:
 - i. Stating whether or not the audit finding is sustained and the reasons for the decision.
 - ii. Determining the expected Contractor action to repay disallowed costs, make financial adjustments, or take other action.
 - iii. If corrective action is not yet completed, give a timetable for follow-up.
 - iv. Describe any appeal process available to the Contractor.
- b. Adjust the WSAC's records, if necessary.
- c. Recapture federal funds according to the provisions of A-133, if the finding is monetary in nature and the auditor's finding is sustained in the management decision.

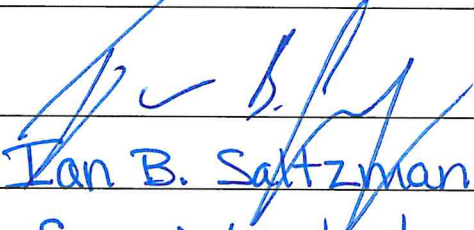
**Certification Regarding Debarment, Suspension,
Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions**

Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.
4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from covered transactions, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-Procurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and
Voluntary Exclusion – Lower Tier Covered Transactions

1. The prospective lower tier participant certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Signature	
Print Name	Ian B. Saltzman
Title	Superintendent
Telephone Number	425-385-4009
E-Mail Address	Superintendent@everettsd.org

Contract #	21-1A-156	# Students to Be Served - based on May 2020 enrollment	376								
District Name	Everett	Minimum Required FTE based on 1 FTE per 200 students [for 50 minimum allowed]	1.9								
School Name	Everett HS	Based Grant Award	\$206,800.00								
Model	Cohort	GEAR UP Pro-Dev	\$2,000.00								
Coordinator:	Name: Jeff Russell Email: jrussell@everettsd.org	TOTAL	\$208,800.00								
Grad Specialist:	Name: Jen Selders Email: jselders@everettsd.org	Match Requirement = 50% District Indirect Rate	\$104,400.00 3.38%								
District Administrator:	Name: Cathy Woods Email: cwoods2@everettsd.org	Will District claim indirect or use as match?	claiming								
Building Administrator	Name: Eric Jennings Email: ejennings@everettsd.org										
Fiscal Contact	Name: Jessica Knight Email: jknight@everettsd.org										
Program Staff: Include the position title and name of all staff to be paid with GEAR UP funds. If needed, include a line item for substitutes for GEAR UP activities and professional development.	Description of Program or Activity to be Provided by GEAR UP	Describe the responsibilities and/or tasks for this position.	Employee Name	Total # of days this position will work for GEAR UP (Number of Contract Days - DO NOT INCLUDE PAID HOLIDAYS)	Total # hours per day for this position. May use an average if daily hours vary.	Total Salaries/Wages & Benefits					TOTAL for this Activity
Program Staff: Include the position title and name of all staff to be paid with GEAR UP funds. If needed, include a line item for substitutes for GEAR UP activities and professional development.	GEAR UP Coordinator	Lead and implement program services.	Jeff Russell	205	7.5	\$64,336					\$64,336
Program Staff: Include the position title and name of all staff to be paid with GEAR UP funds. If needed, include a line item for substitutes for GEAR UP activities and professional development.	GEAR UP Graduation Specialist	Implement program services.	Jen Selders	185	7.5	\$57,890					\$57,890
Program Staff: Include the position title and name of all staff to be paid with GEAR UP funds. If needed, include a line item for substitutes for GEAR UP activities and professional development.	GEAR UP Administrative Support	Budget and Match Processing.	Jessica Knight	247	2	\$21,000					\$21,000
Program Staff: Include the position title and name of all staff to be paid with GEAR UP funds. If needed, include a line item for substitutes for GEAR UP activities and professional development.	Substitutes for GEAR UP activities	Substitutes will be provided for teachers, participating in GEAR UP approved field trips and/or professional development. (Cost per day for sub is approximately \$190)		30	7.5	\$5,700					\$5,700
Program Staff: Include the position title and name of all staff to be paid with GEAR UP funds. If needed, include a line item for substitutes for GEAR UP activities and professional development.	GEAR UP Sponsored Summer Camp Chaperones - include this ONLY if the GEAR UP Coordinator does not include this time, or if someone other than the Coordinator will chaperone.	2 camps in Summer 2021, 1 chaperone per school required. Jen Selders contract ends before camp.	Jen Selders, Jeff Russell - both to attend both camps if possible/needed. District requires both gender adults.	8 days	\$750 per camp	\$1,500					\$1,500
Category	Description of Program or Activity to be Provided by GEAR UP	Portals Activity Type: Refer to Activity Type Definitions document: http://gearup.wa.gov/file/activity-type-definitions for assistance.	Activity Name: You will use this name for the portal entry related to this activity.	Target date for activity	Describe the Anticipated Expenditures for this Activity.	Salaries & Benefits	Staff Travel	Goods & Services	Transportation		TOTAL for this Activity
Staff Travel for Professional Development: GEAR UP Pro-Dev is entered already. All other staff professional development is included in this section. Out of state pro-dev is not an allowable activity, except AVID if not offered in WA.	GEAR UP Professional Development Workshops: Winter Workshop, Spring Workshop, and Year 5 Kick-off.	GEAR UP Led Professional Development	"Winter Workshop", "Year 5 Planning Workshop", and "Year 5 Kick-off"	TBD	Travel expenses as allowed.		\$2,000				\$2,000
Staff Travel for Professional Development: GEAR UP Pro-Dev is entered already. All other staff professional development is included in this section. Out of state pro-dev is not an allowable activity, except AVID if not offered in WA.	Staff Orientation & Match Training. Required by October 31.	GEAR UP Orientation and Match Training	"Staff Orientation & Match Training"	By October 31	Led by GEAR UP staff, no funds for this activity.						\$0
Staff Travel for Professional Development: GEAR UP Pro-Dev is entered already. All other staff professional development is included in this section. Out of state pro-dev is not an allowable activity, except AVID if not offered in WA.	GEAR UP webinar participation.	Webinar or GEAR UP Led Professional Development	Name same as webinar titles.	TBD	GEAR UP and other staff participation, no funds for this activity.						\$0
Staff Travel for Professional Development: GEAR UP Pro-Dev is entered already. All other staff professional development is included in this section. Out of state pro-dev is not an allowable activity, except AVID if not offered in WA.	AMD Conference for two teachers from rigorous courses for GU students will attend the summer institute in Seattle. These are two additional staff over what EHS normally sends.	Other Professional Development	AMD Summer Institute	July 2021	Registration and meals if allowed per GU travel guidance. No lodging due to location.		\$2,000				\$2,000
Staff Travel for Professional Development: GEAR UP Pro-Dev is entered already. All other staff professional development is included in this section. Out of state pro-dev is not an allowable activity, except AVID if not offered in WA.	GEAR UP Advisory Committee: Participation must include the required members, found here: https://www.gearup.wa.gov/file/gear-advisory-committee-requirements	Other Professional Development	"GEAR UP Advisory Meeting #1" and "GEAR UP Advisory Meeting #2"	Fall and Spring	GEAR UP and other staff participation, no funds for this activity.						\$0
Staff Travel for Professional Development: GEAR UP Pro-Dev is entered already. All other staff professional development is included in this section. Out of state pro-dev is not an allowable activity, except AVID if not offered in WA.	GEAR UP Team Meetings - Jeff, Jen, Cathy, Jessica, Eric/Amanda. 3x month (2 bimonthly program meetings; 1 monthly finance meeting)	Other Professional Development	GEAR UP Team Meeting	Ongoing	GEAR UP and other staff participation, no funds for this activity.						\$0

What Works Clearinghouse Recommendation 1: Offer courses and curricula that prepare students for postsecondary level work and ensure that students understand what constitutes a postsecondary-ready curriculum by 9th grade. Examples include: academic support and intervention, tutoring, homework assistance, math completion support, GPA recognition activities, study skills, High School & Beyond Plan, educational field trips, curriculum enhancements, etc.	Geometry Academic Tutoring: Academic Geometry Tutoring provided by active or retired teachers during or after school for students in need of additional support.	Tutoring/Homework Assistance/Math	Geometry Academic Tutoring	September 2020 - June 2021	Active or retired teacher to support 3 hours per week x \$55 hour with benefits x 24 weeks across the school year.	\$6,100				\$6,100
What Works Clearinghouse Recommendation 1: Offer courses and curricula that prepare students for postsecondary level work and ensure that students understand what constitutes a postsecondary-ready curriculum by 9th grade. Examples include: academic support and intervention, tutoring, homework assistance, math completion support, GPA recognition activities, study skills, High School & Beyond Plan, educational field trips, curriculum enhancements, etc.	Physics Academic Tutoring: Academic Physics Tutoring provided by active or retired teachers during or after school for students in need of additional support.	Tutoring/Homework Assistance/Math	Physics Academic Tutoring	September 2020 - June 2021	Active or retired teacher to support 3 hours per week x \$55 hour with benefits x 24 weeks across the school year.	\$6,100				\$6,100
What Works Clearinghouse Recommendation 1: Offer courses and curricula that prepare students for postsecondary level work and ensure that students understand what constitutes a postsecondary-ready curriculum by 9th grade. Examples include: academic support and intervention, tutoring, homework assistance, math completion support, GPA recognition activities, study skills, High School & Beyond Plan, educational field trips, curriculum enhancements, etc.	Other Academic Tutoring: Academic Tutoring provided by active or retired teachers during or after school for students in need of additional support. May include a Spanish II focus. GEAR before, during and after school, in small groups and 1:1	Tutoring/Homework Assistance	Academic Support	September 2020 - June 2021	Active or retired teacher to support 3 hours per week x \$55 hour with benefits x 24 weeks across the school year.	\$6,100				\$6,100
What Works Clearinghouse Recommendation 1: Offer courses and curricula that prepare students for postsecondary level work and ensure that students understand what constitutes a postsecondary-ready curriculum by 9th grade. Examples include: academic support and intervention, tutoring, homework assistance, math completion support, GPA recognition activities, study skills, High School & Beyond Plan, educational field trips, curriculum enhancements, etc.	Study Skills Workshops: GEAR UP staff will lead lessons in organization, study skills, and test taking for improving academic performance. May be offered virtually, before school or after school, or during Champs time (T/Th).	Student Workshops	Study Skills Workshop	September 2020 - June 2021	Provided by GEAR UP Staff, no additional funds requested.	\$0				\$0
What Works Clearinghouse Recommendation 1: Offer courses and curricula that prepare students for postsecondary level work and ensure that students understand what constitutes a postsecondary-ready curriculum by 9th grade. Examples include: academic support and intervention, tutoring, homework assistance, math completion support, GPA recognition activities, study skills, High School & Beyond Plan, educational field trips, curriculum enhancements, etc.	Summer School Academic Support: GEAR UP Coordinator will provide academic support for students in summer school.	Summer Programs - Academic Enrichment or Summer Programs - Remedial	Summer School Academic Support	July 2021	Provided by GEAR UP Staff, no additional funds requested.					\$0
What Works Clearinghouse Recommendation 2: Utilize assessment measures throughout high school so that students are aware of how prepared they are for college, and assist them in overcoming deficiencies as they are identified.	PSAT: required for all 10th grade students. Everett Public Schools provides and pays for all 10th grade students to take the PSAT.	Tests/Test Prep	PSAT 10	October 2020	District provided, no funds requested.					\$0
What Works Clearinghouse Recommendation 2: Utilize assessment measures throughout high school so that students are aware of how prepared they are for college, and assist them in overcoming deficiencies as they are identified.	PSAT Results Sharing: Everett Public Schools shares PSAT results via mail.	N/A	No portal entry.	November 2020	District provided, no funds requested.					\$0
What Works Clearinghouse Recommendation 2: Utilize assessment measures throughout high school so that students are aware of how prepared they are for college, and assist them in overcoming deficiencies as they are identified.	SBA Test Prep: GEAR UP Staff will lead lessons in accessing the test tools for SBA using practice tests to insure that students have familiarity with the test formats and tools. May be offered virtually, before school, after school, during class time, or during Champs time (T/Th). Will target specific students in need of support, using small group model.	Tests/Test Prep	SBA Test Preparation	February - May 2021	Provided by GEAR UP Staff, no additional funds requested.					\$0

What Works Clearinghouse Recommendation 2: Utilize assessment measures throughout high school so that students are aware of how prepared they are for college, and assist them in overcoming deficiencies as they are identified.	World Language Proficiency Test Fee: Pay student test fee to assist student in earning high school credit.	Other/Fee Only	World Language Proficiency Exam Fee	November 2020, March 2021	Tests for approximately 50 students at \$10 each				\$500		\$500
What Works Clearinghouse Recommendation 2: Utilize assessment measures throughout high school so that students are aware of how prepared they are for college, and assist them in overcoming deficiencies as they are identified.	AP Exam Fee: pay AP exam fee to assist students in earning college-eligible credit in high school. Fee would be paid for students who demonstrate need but are not eligible for free or reduced lunch.	Other/Fee Only	AP Exam Fee	May 2021	Tests for approximately 100 students at \$90 each. FRPL will be covered by OSPI waiver if available.				\$9,000		\$9,000
What Works Clearinghouse Recommendation 3: Surround students with adults and peers who build and support their postsecondary education aspirations. Examples include mentoring, attendance supports and interventions, career/college research, job shadows, guest speakers, career presentations, etc.	GEAR UP Aspirational Interviews: GEAR UP staff holds 15-30 minutes one to one interviews with each student covering their aspirations and goals in academic, extracurricular, post-secondary, and career interests. Notes are taken. Encouragement is given. Relationships are built and strengthened.	Comprehensive Mentoring	GEAR UP Interviews	September 2020 - June 2021	Services provided by GEAR UP staff, no additional funds required.						\$0
What Works Clearinghouse Recommendation 3: Surround students with adults and peers who build and support their postsecondary education aspirations. Examples include mentoring, attendance supports and interventions, career/college research, job shadows, guest speakers, career presentations, etc.	External Mentoring: One to one in school mentoring services provided by an outside agency such as LINK NW or Big Brothers Big Sisters. LINK NW is established, will work to expand to include additional partners.	Comprehensive Mentoring	External Mentoring	September 2020 - June 2021	Organized by GEAR UP staff and partner organizations, no additional funds required.						\$0
What Works Clearinghouse Recommendation 3: Surround students with adults and peers who build and support their postsecondary education aspirations. Examples include mentoring, attendance supports and interventions, career/college research, job shadows, guest speakers, career presentations, etc.	Internal Mentoring: GEAR UP staff will provide one to one in school mentoring services.	Comprehensive Mentoring	Internal Mentoring	September 2020 - June 2021	Services provided by GEAR UP staff, no additional funds required.						\$0
What Works Clearinghouse Recommendation 3: Surround students with adults and peers who build and support their postsecondary education aspirations. Examples include mentoring, attendance supports and interventions, career/college research, job shadows, guest speakers, career presentations, etc.	Peer Mentoring: GEAR UP Staff will coordinate with students to provide one to one in school mentoring between students.	Comprehensive Mentoring	Peer Mentoring	September 2020 - June 2021	Organized by GEAR UP staff, no additional funds required.						\$0
What Works Clearinghouse Recommendation 3: Surround students with adults and peers who build and support their postsecondary education aspirations. Examples include mentoring, attendance supports and interventions, career/college research, job shadows, guest speakers, career presentations, etc.	Attendance Outreach: GEAR UP staff augments and enhances FHS attendance efforts with personal outreach to students struggling with attendance including phone calls, email messages, remind messages, and postcards.	Comprehensive Mentoring	Attendance Outreach	September 2020 - June 2021	Incentives and supplies/postage budgeted below.						\$0
What Works Clearinghouse Recommendation 3: Surround students with adults and peers who build and support their postsecondary education aspirations. Examples include mentoring, attendance supports and interventions, career/college research, job shadows, guest speakers, career presentations, etc.	College & Career Workshops: GEAR UP staff will provide college and career workshops during lunches and CHAMPS time throughout the year.	Student Workshops	College & Career Workshops	September 2020 - June 2021	Provided by GEAR UP staff, no additional funds requested.						\$0
What Works Clearinghouse Recommendation 3: Surround students with adults and peers who build and support their postsecondary education aspirations. Examples include mentoring, attendance supports and interventions, career/college research, job shadows, guest speakers, career presentations, etc.	Career Presentations: GEAR UP staff will provide 3 all class assemblies with guest speakers to provide first hand knowledge about career paths.	Student Workshops	Career Presentations	January - June 2021	Organized by GEAR UP staff, no additional funds required.						\$0
What Works Clearinghouse Recommendation 3: Surround students with adults and peers who build and support their postsecondary education aspirations. Examples include mentoring, attendance supports and interventions, career/college research, job shadows, guest speakers, career presentations, etc.	Career Field Trips: Three career fieldtrips to provides students exposure to local employers in order to reinforce the link between post-secondary education and work requirements.	Job Site Visit	Career Field Trips	January - June 2021	Field Trip Expenses for Goods & Services and Transportation. 3 Trips x 1 Bus for 45 students.				\$1,000	\$3,000	\$4,000

What Works Clearinghouse Recommendation 4: Engage and assist students in completing critical steps for college entry. Examples include college visits, college application support, and transition support activities.	College Visits: In 10th and 11th grade, all students will visit at least one campus they are interested in attending that aligns with their career aspirations.	College Visit/College Student Shadowing	College Visit - NAME OF PROGRAM OR INSTITUTION	Three in-person College Visits (UW Bothell, Cascadia CC, Lake Washington IT) completed in the Spring (June 15).	Field Trip Expenses for Goods & Services and Transportation: 3 Trips w/ 1 Bus for 45 students.			\$900	\$2,500	\$3,400
What Works Clearinghouse Recommendation 4: Engage and assist students in completing critical steps for college entry. Examples include college visits, college application support, and transition support activities.	Virtual College Visits: Each GEAR UP student will have opportunity to participate in 6 virtual college visits. The presentations will provide an overview of the campus and its programs. The presentations will be created for all students to access in distance learning closure. If possible, they will be accessed in small groups with students on campus.	College Visit/College Student Shadowing	Virtual College Visit - NAME OF INSTITUTION	Six virtual College Visits (WSU, Eastern, Central, Whitman, Whitworth, Gonzaga) during fall and winter (April 1). Available to all students.	Provided by GEAR UP and College Staff, no additional funds requested.					\$0
What Works Clearinghouse Recommendation 4: Engage and assist students in completing critical steps for college entry. Examples include college visits, college application support, and transition support activities.	GEAR UP Sponsored Summer Camp	Summer Programs - Academic Enrichment	1. Empower U Camp - Western WA location 2. Envision U Camp - Eastern WA location	TBD	Transportation to/from camp, meals while in travel status. All meals and snacks during camp are provided; do not budget here.			100	500	\$600
What Works Research-Based Recommendation 5: Increase families' financial awareness, and help students apply for financial aid. Activities include family events, financial literacy and financial aid application support, and scholarship application and support, including College Bound Scholarship and thewashboard.org	Family Event #1: GEAR UP Orientation. Each of the family events will be created to deliver virtually so that families can receive information via zoom, zoom webinar, and in person.	Family Events - Orientation & Celebratory	Family Event #1: GEAR UP Orientation	By October 31, 2020	Food and supplies			\$500		\$500
What Works Research-Based Recommendation 5: Increase families' financial awareness, and help students apply for financial aid. Activities include family events, financial literacy and financial aid application support, and scholarship application and support, including College Bound Scholarship and thewashboard.org	Family Event #2: Post-Secondary Financial Realities.	Family Events - College Prep & Financial Aid	Family Event #2: College Finances	By February 2021	Food and supplies			\$500		\$500
What Works Research-Based Recommendation 5: Increase families' financial awareness, and help students apply for financial aid. Activities include family events, financial literacy and financial aid application support, and scholarship application and support, including College Bound Scholarship and thewashboard.org	Family Event #3: Scholarships: College Bound and Washboard.	Family Events - College Prep & Financial Aid	Family Event #3: College Scholarships	By June 2021	Food and supplies			\$500		\$500
Other Activities: These are usually items purchased that are necessary for program implementation but may not have a direct service attached to them. They include office supplies, incentives, technology, student incentives and student school supplies.	Student Orientation: Each student will be provided with an introduction to GEAR UP and the opportunities that are available to them. Option 1: In person full grade assembly with printed brochure. Option 2: In person classroom gatherings with printed brochure. Option 3: Virtual full grade zoom webinar with digital brochure.	Student Orientation	GEAR UP Student Orientation	By October 1	Provided by GEAR UP Staff, no additional funds requested.					\$0
Other Activities: These are usually items purchased that are necessary for program implementation but may not have a direct service attached to them. They include office supplies, incentives, technology, student incentives and student school supplies.	National GEAR UP Week Activity 1 - Virtual Dream Wall using Padlet. If possible this activity will be introduced in person via English Classes. Otherwise the activity will be introduced via email and REMIND.	Other	NGUW - Dream Wall Padlet	September 21-25, 2020	Provided by GEAR UP Staff, no additional funds requested.					\$0
Other Activities: These are usually items purchased that are necessary for program implementation but may not have a direct service attached to them. They include office supplies, incentives, technology, student incentives and student school supplies.	National GEAR UP Week Activity 2 - Virtual College Knowledge Game using Quizlet. If possible this activity will be played in person via English Classes. Otherwise the activity will be introduced via email and REMIND and played online via Zoom.	Other	NGUW - College Knowledge Quizlet	September 21-25, 2020	Provided by GEAR UP Staff, no additional funds requested.					\$0
Other Activities: These are usually items purchased that are necessary for program implementation but may not have a direct service attached to them. They include office supplies, incentives, technology, student incentives and student school supplies.	One Way Outreach Activities (describe and list each activity on a separate line item). Activities will be added if needed due to school closure.	One Way Outreach.	TBD Activity Name	Based on school closure status.	Provided by GEAR UP Staff, no additional funds requested.					\$0
Other Activities: These are usually items purchased that are necessary for program implementation but may not have a direct service attached to them. They include office supplies, incentives, technology, student incentives and student school supplies.	Program Supplies	No portal entry.	N/A	N/A	Office supplies, printing, and postage necessary for program implementation.			\$3,498		\$3,498

Other Activities: These are usually items purchased that are necessary for program implementation but may not have a direct service attached to them. They include office supplies, incentives, technology, student incentives and student school supplies.	Student Incentives as allowed in guidance.	No portal entry unless tied to a specific GEAR UP direct service activity. Activities must be listed under WWC Recommendations 1-5 above.	N/A	N/A	Attendance incentives, rewards for progress, other activities, allowed per guidance.			\$750		\$750
Other Activities: These are usually items purchased that are necessary for program implementation but may not have a direct service attached to them. They include office supplies, incentives, technology, student incentives and student school supplies.	Student school supplies as allowed in guidance.	May not exceed \$20 per student for the school year. See guidance.	N/A	N/A	general school supplies			\$4,000		\$4,000
Other Activities: These are usually items purchased that are necessary for program implementation but may not have a direct service attached to them. They include office supplies, incentives, technology, student incentives and student school supplies.	Student or staff technology. This is the last year this will be an allowable purchase (except for emergency replacements.)	No portal entry.	N/A	N/A	TBD - will get pre-approval from WSAC.			\$2,000		\$2,000
SUB-TOTAL						\$168,726	\$4,000	\$23,248	\$6,000	\$201,974
INDIRECT: If school requests reimbursement for indirect, this will auto-calculate. If school has opted to submit indirect as										\$ 6.827
GRAND TOTAL										\$208,800
Total Award, per Cell D5.										\$208,800.00
Over/under award: This line will be "0" if you are balanced.										\$0.31